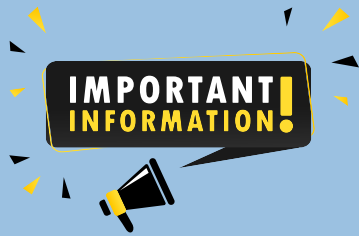




— September 2025 —

Communicator

Clovis Grove Elementary School Menasha WI



[Nutrislice Menu](#)

[Too sick for school?](#)

[Spa- Too Sick for School](#)

[25-26 4K Calendar](#)

[Spa -25-26 4K Calendar](#)

[25-26 K-12 Calendar](#)

[Spa-25-26 K-12 Calendar](#)

[25-26 No School Days](#)

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Shine a Light on What's Bright at Clovis Grove!

The 2025-2026 school year is off to a fantastic start at Clovis Grove! Our hallways are buzzing with energy, classrooms are full of learning, and our students are already showing us so many reasons to be proud. This year, our school theme is "Shine a Light on What's Bright"—and it's all about celebrating growth and helping our students reach their full potential.

At Clovis Grove, we believe in recognizing and celebrating the great things our students are already doing—both academically and socially—while also helping them see the next steps on their journey to success. We shine a light not only on what's already bright, but also on the paths students haven't fully traveled yet. Feedback plays an important role in this process—it isn't about pointing out flaws, but rather illuminating the next step forward and encouraging students to keep growing.

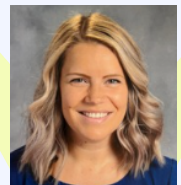
To help us "shine a light" on the amazing people who make Clovis Grove such a special place, we're introducing a monthly Clovis Staff Spotlight! Each month, we'll feature one of our incredible team members so families can get to know them better. We're kicking off the year by spotlighting our brand-new Dean of Students, Mrs. Taylor Johnson.

Your Partner in Education,
Principal Richter

Welcome Our New Dean of Students, Taylor Johnson!

We're excited to introduce Taylor Johnson, Clovis Grove's very first Dean of Students! Since this is a brand-new role for our school, we want to share what this means for our students and families. Mrs. Johnson will work closely with teachers, students, and families to create a positive, supportive, and safe learning environment. Her main focus will be helping all students succeed—both academically and socially—by providing guidance, support, and consistent expectations throughout the school.

This is Mrs. Johnson's 11th year in education, and before joining Clovis Grove she served as an EBD teacher at Butte des Morts Elementary. She's passionate about supporting students and teachers and is also beginning graduate school this year to earn her Principal and Director of Curriculum licenses. We're thrilled to welcome Mrs. Johnson to the Blue Jay family and look forward to the positive impact she'll have on our school community.



UPCOMING EVENTS

September
2025

1 - No School Labor Day
15 - National Dot Day
16 - School Picture Day
19 - Clovis Grove
Menasha High School
Football Night 7:00 PM
26 - No School Staff
Development
29 - 3 - Homecoming
Spirit Week (see dress
up flyer attached)



Important Message

In accordance with school board policy, all volunteers must successfully complete a background check before they are permitted to volunteer in any capacity, including chaperoning field trips. Once your background check is approved, you will receive an email confirmation and a volunteer card, which is valid for three years.

If you are interested in volunteering and have not yet completed the background check, the necessary information can be found in the First Day Packet. Please note that processing may take up to two weeks. Thank you for your support and cooperation!

UPCOMING EVENTS

October
2025

1 - 4K - gr. 4 Dental
Screening
1 - 4K - gr. 3 Hearing
Screening
7 - Neenah Menasha Fire
Department Presentation
Grade 1 - 3
9 - Menasha Community Flu
Clinic 3:00 - 6:00 PM, 100
Main Street, Menasha
17 - Kindergarten Field Trip
to Mulberry Lane Farm
20 - Picture Retake Day
21 - Parent Teacher
Conferences 3:40 - 7:40
23 - No School, Parent
Teacher Conferences 7:30
AM - 11:15 AM
24 - No School



On Time, All Day, Every Day
ATTENDANCE COUNTS

School starts at 8:30 am sharp! If you arrive through the doors at 8:30 am or later, you are considered **tardy unexcused**. Students are expected to be in their room between 8:20 am and 8:30 am.

*** Early Release Requests ***

When you plan to pick up your child early from school, we ask that you please plan your timeline accordingly. We will not call students to come to the office until you arrive.

GOOD ATTENDANCE FOR SUCCESS

**Every Minute
in School Counts**



Dismissal Time

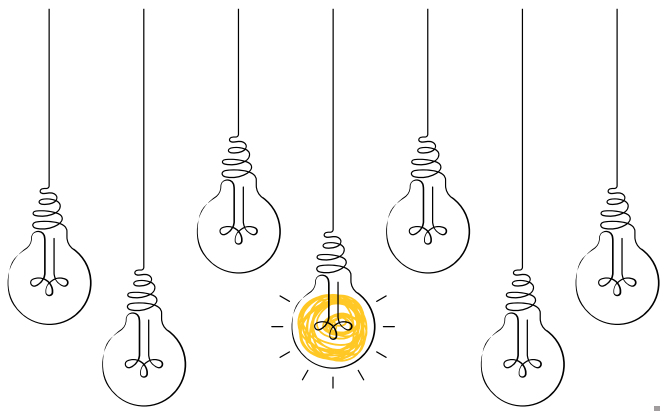
We've noticed a number of students who do not know where they are supposed to go when school lets out at 3:30 PM

K-1 - PLEASE write a note to your teacher if there are alternate plans different than usual.

2 - 4 - PLEASE write in your child/children's agenda if there are alternate plans different than usual

Teachers can't always see a talking points or email if you send one.





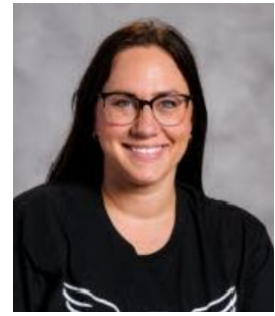
Meet Our Clovis Grove Pupil Service Team



Mrs. Richter
Principal
richtert@mjsd.k12.wi.us



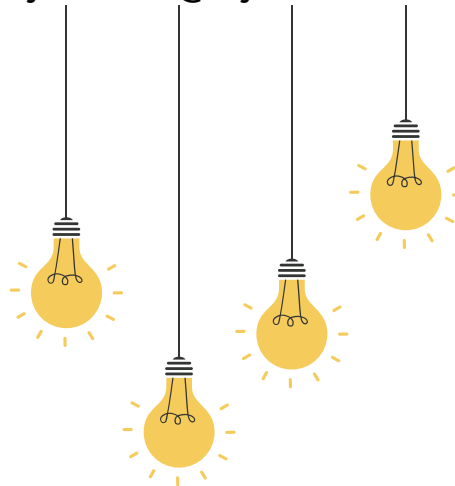
Mrs. Johnson
Dean of Students
johnsont@mjsd.k12.wi.us



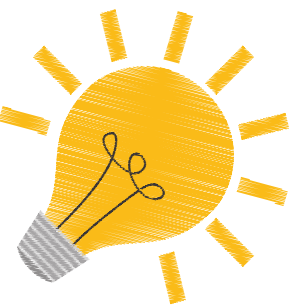
Mrs. Cowling
Counselor
cowlingc@mjsd.k12.wi.us



Mrs. Puls
Social Worker
pulss@mjsd.k12.wi.us

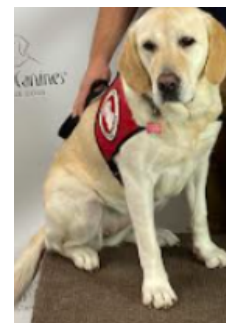


Mrs. Voigt
Psychologist
voigtt@mjsd.k12.wi.us

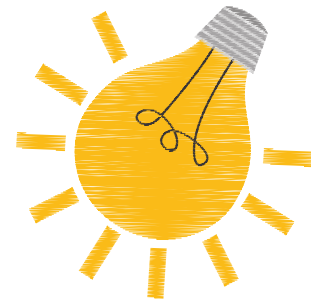


Officer Heinen
SRO
sroelementary2@mjsd.k12.wi.us

Let your
light
Shine



Officer Koda
SRO



All about **CONNECTIONS**

A class with your School Counselor!

Who?

All students in grades Kindergarten through 4th grade.



What?

Connections is a class that teaches important life skills such as: conflict resolution, emotions, emotion management, protective behaviors, Academic and Career Planning, how to be a friend, and much more!

When? Where?

Each class will occur one time each week for 30-minutes. This is already built into their weekly schedule. Previously this was taught in their classroom, this year they will come to my classroom!

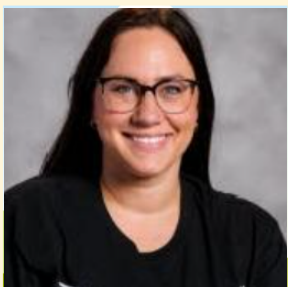


Why?

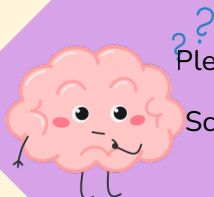
Previously known as "Guidance Lessons", Connections is an important (and State required) part of your students learning and growth. Helping students to navigate their feelings and thoughts will ensure they are able to successfully participate in the world around them.

How?

My lessons are taught in a multi-style way, similar to any other class. This includes whole-group instruction, small groups, creative projects, individual work, singing, dancing, and more!



Questions?



Please feel free to reach out via email, phone call or talking points! Cymone Cowling, School Counselor cowlingc@mjsd.k12.wi.us (920)967-1952

Clovis Grove Lunch Schedule

🍏 NEW for the 2025 – 2026 School Year 🍏

Grade 4	11:00 - 11:30
Grade 3	11:15 - 11:45
Grade KG	11:35 - 12:05
Grade 1	11:45 - 12:15
Grade 2	12:05 - 12:35



School Medication Guidelines

School personnel will not administer any medication unless these guidelines are met!

- Administration of any medication by school personnel requires the signature of a parent.
- Prescription medication also requires the signature of the prescribing physician.
- A new consent form is required each time a medication or dosage is changed.
- All medication must be in the original container.
- Prescription medication must be properly identified with current information stating the student's name, dosage, frequency, route, physician, and the date of the prescription.
- No expired medications will be administered.
- All medication must be transported to and from school by a parent or guardian.



Visitor Procedures & School Safety

At Clovis Grove, student safety is our top priority. To ensure a secure environment for all grade levels, it's essential that we know who is in our school buildings at all times. We use an electronic visitor management system to track visitors and record their arrival and departure times. In addition, our video doorbell system requires all visitors to be buzzed in before entering the building.

If you plan to visit Clovis Grove, please use the main entrance and proceed directly to the office. There, you will need to present a valid state-issued ID to register. The registration process typically takes just a few minutes during your first visit, as an office staff member will assist you in completing it. To save time, you may pre-register at the school office prior to your visit.





Clovis Grove Elementary School
974 Ninth Street
Menasha, WI 54952

Richtert@mjsd.k12.wi.us
Ph: (920) 967-1950
Fax: (920) 751-5261
www.mjsd.k12.wi.us

Dear Clovis Families,

Birthdays are very special and exciting days for all of us. It is a time to celebrate “us” with friends and family. As a school, we want to continue recognizing our students’ special day while being sensitive to our District Wellness Policy, student allergies and financial hardships.

Clovis Grove does not allow students to bring in edible treats for birthdays. In addition to that, we will be reducing the consumption of any candy or sweet treat during the school day and during snack time at school.

Students' names will be announced and they will receive a small birthday token from the office on their birthday or sometime near their birthday if their birthdays are during the weekend or the summer months. Students will receive an ice cream treat at lunch during their birthday month or near their birthday month for summer birthdays.

Please do not send donuts, cookies, cupcakes, brownies, candy, full size bags of chips or snacks, soda, energy drinks, coffee, etc. or any other treat for snack time. Please do not pack candy or soda, full size bags of chips or snacks, energy drinks, coffee, etc. in student lunches. Students will be asked to put those items away, if they are brought in.

Other holiday and curriculum-based food experiences will continue to be managed by the teachers. Teachers may set additional guidelines or rules for classroom snacks as needed. Together we can continue to celebrate our students in a healthy and positive way!

Thank you in advance for your ongoing cooperation and support. Should you have any questions, please email or call my office.

Your Partner in Education,

Principal Richter



🎄 Save the Date! 🎄

Clovis Grove Annual Holiday Craft & Vendor Sale

📅 **Sunday, December 14th**

🕒 **9:00 AM – 3:00 PM**

📍 **Clovis Grove Elementary School**



Join us for a festive day of holiday shopping featuring local crafters, vendors, and unique gifts for everyone on your list!
Don't miss out—mark your calendars!

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Reminder to All Parents:

Please ensure your child has an extra change of clothes in their backpack, regardless of age. Our supply of loaner clothes is currently depleted. If your child has come home with borrowed clothing, kindly wash and return the items to the Clovis Office as soon as possible. Thank you for your support!



Important Notice: Student Pick-Up Policy

Dear Parents and Guardians,

This is a reminder that all students must be picked up promptly at 3:30 PM. Due to safety and supervision concerns, students cannot be held in the front office after dismissal.

If a 3:30 PM pick-up is not possible for your family, we encourage you to explore after-school care options. The Boys and Girls Club offers a reliable program for families in need of extended care.

If you're interested, please contact the Boys and Girls Club directly to register and arrange for your child's participation.

We appreciate your cooperation in ensuring a safe and smooth dismissal for all students.



Reminder: Community Flu Vaccine Clinic

📅 **Date: Thursday, October 9th**

🕒 **Time: 3:00 PM – 6:00 PM**

📍 **Location: 100 Main Street, Menasha, WI**

Free for children 6 mo - 18 years old. \$20.00 for adults 19 and older.

Cash or Check accepted (no credit cards accepted)

Don't forget to sign up ahead of time to reserve your spot!

Stay healthy this season — we hope to see you there!

[Sign UpGenius](#)



Homecoming Spirit Week

Sept 29th - Oct 3rd

Monday
Sept 29

Hats off to a fun week!

Wear your favorite hat to school to start the week off on a great note!

Tuesday
Sept 30th

Clovis is a BRIGHT school!

Shine a light on what's bright- wear all of your neon colors today & don't forget those sunglasses!

Wednesday
Oct 1st

Lights, Camera, Action!

We're rolling out the red carpet today- You can wear your finest Hollywood attire, or dress as a celebrity of your choice!

Thursday
Oct 2nd

Game on!

Sports teams, video games, board games- whatever makes you want to play, wear it today! Let's see those jerseys!

Friday
Oct 3rd

Blue & White will fight tonight!

Grab your favorite Bluejay gear or Bluejay colors to get pumped up for the Homecoming game! Navy Blue, grey, and white are Menasha's colors.



JOIN



BOYS & GIRLS CLUB
OF MENASHA

WHEN IS CLUB AVAILABLE?

- Ages 6-12: Monday-Friday, after school until 7:00 pm
- Ages 13-18: Monday-Friday, after school until 8:00 pm
- All Ages: 8:00 – 5:30 pm on all non-school days, including Winter and Spring Breaks and closures due to severe weather

WHO CAN JOIN?

During the school year the Boys & Girls Club of Menasha provides after-school high quality youth development programming for youth ages 6 through 18. Youth can be bussed after school from Menasha Joint School District schools. This Club also houses our Summer Program for June - August.

WHAT DOES CLUB PROVIDE YOUTH?

Club is a safe place for kids to have fun and engage in daily programming led by caring adults. Members also receive daily nutritious snacks.

WHAT DOES A MEMBERSHIP COST?

6 Years Old – No Cost

7-12 Years Old – \$25.00 each youth, per school year

13-18 school year Teen Center – \$5.00 per youth, per school year

TRANSPORTATION AFTER SCHOOL?

The BGC provides daily transportation from the following schools to the BGC of Menasha: Gegan, Butte Des Morts, Banta, Clovis Grove, and Maplewood. An additional one-time fee for transportation during the 2025-2026 school year to the Club after school may be applied.



2025-26 SCHOOL YEAR

Address:
600 Racine St.,
Menasha, WI 54952

Phone:
(920) 750-5860



Cassie Zaves

Branch Director
czaves@bgclubfoxvalley.org

PEELEE XIONG

Assistant Branch Director
pxiong@bgclubfoxvalley.org

www.bgclubfoxvalley.org